

Town of Ithaca Job Posting: Sustainability Planner

The Town is recruiting for Sustainability Planner position to plan and execute initiatives to address climate change issues, reduce greenhouse gas emissions and energy consumption, and promote community sustainability in the town. This position serves as the town's lead advisor on sustainability issues and involves frequent interaction with elected officials, the community, and other municipal officials. Ideal candidates should have a passion for and desire to achieve an equitable transition to carbon neutrality town-wide by 2030, excellent time management skills, and enjoy working in team atmosphere.

The Town of Ithaca is a mosaic of rural, suburban, and urban landscapes that surround the City of Ithaca. It is a college town, a farm town, a Finger Lakes community, and a tourist destination renowned for its scenic vistas, forested hillsides, gorges, waterfalls, and Cayuga Lake. Town Hall is located within the City of Ithaca at 215 N. Tioga Street. Town Hall includes several administrative offices and the Planning and Code Enforcement Departments. Public Works and Engineering Departments are located at 114 Seven Mile Drive. **Town of Ithaca strongly values a diverse and inclusive workforce. Town Board, Management and staff are committed to equity and inclusion and encourage those with similar values to apply.**

TYPICAL WORK ACTIVITIES: (for example including but not limited to)

- Assess and evaluate energy and greenhouse gas emissions in Ithaca and in town's facilities and operations;
- Recommend quantifiable sustainability targets and goal timeframes;
- Create and recommend goals for reducing energy use and greenhouse gas emissions in town buildings, infrastructure and vehicles;
- Recommend renewable energy options for town operations;
- Recommend waste diversion strategies, such as recycling and composting, for town facilities and among residents;
- Recommend climate protection strategies through land use planning;
- Assist and participate with an evolving process to integrate accepted recommendations into the comprehensive plan and zoning requirements, keeping in mind changing research and strategies and the results in other municipalities;
- Create a policy and decision evaluation tool to consider sustainability in decisions made by the town;
- Develop and help to implement sustainability recommendations and goals;

MINIMUM QUALIFICATIONS:

- (a) Graduation from a regionally accredited or New York State college or university with a Master's degree in planning, public administration, environmental studies, natural resources or a field closely related to sustainability **AND** one (1) year of professional work experience involving the development and implementation of sustainability programs and policies; **OR**
- (b) Graduation from a regionally accredited or New York State registered four-year college or university with a Bachelor's degree or higher in planning, public administration, environmental studies, natural resources or a field closely related to sustainability **AND** three (3) years of professional work experience involving the development and implementation of sustainability programs and policies; **OR**
- (c) Graduation from a regionally accredited or New York State registered two-year college or university with a Associate's degree or higher in planning, public administration, environmental studies, natural resources or a field closely related to sustainability **AND** five (5) years of professional work experience involving the development and implementation of sustainability programs and policies; **OR**

To Apply submit county application at: <https://www.tompkinscivilservice.org/civilservice/apply/7805>

Scroll to bottom of the list to the Town of Ithaca listings. **Please attach a cover letter and resume when filing your application.**

Questions regarding the online application program contact Tompkins Co. Civil Service 607-274-5526

Filing deadline: Friday, March 17, 2023, by 4:00 pm

Questions directed to: Judy Drake, Human Resources Manager (607) 273-1721 or via email: Jdrake@town.ithaca.ny.us

Civil Service Exam: Yes – provisional appointment

Hiring Rate: \$34.81 per hour

Office Location: Town Hall, 215 N. Tioga Street, Ithaca

Office Hours: Monday – Friday, 8:00 am – 4:00 pm (37.5 hour work week)

Benefits: NYS Retirement System, Paid Holidays, Vacation, Sick and Personal time, Health Insurance, Dental and AFLAC insurance optional, Free Parking on site